

#### FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

### **MEMORANDUM**

September 30 1999

TO:

LAWRENCE M. NOBLE

**GENERAL COUNSEL** 

THROUGH:

JAMES PEHRKON

STAFF DIRECTOR

FROM:

JOHN D. GIBSON

ASSISTANT STAFT DIRECTOR REPORTS ANALYSIS DIVISION

SUBJECT:

**REFERRAL OF FERRARO FOR SENATE '98** 

The Ferraro for Senate '98 committee ("the Committee") has accepted two prohibited contributions totaling \$350,000. These contributions were loans received from Smith Barney and were secured with stocks owned by the candidate. According to the 1997-1998 Reports Analysis Division ("RAD") Review and Referral Procedures for Authorized Committees an examination by your office is required.

The candidate lost the primary election held in New York on September 15, 1998, receiving twenty-five point nine percent (25.9%) of the vote.

If you have any questions regarding this matter, please contact Pat Sheppard at 694-1130.

Attachment

#### REPORTS ANALYSIS REFERRAL

TO

#### OFFICE OF GENERAL COUNSEL

DATE: September 30 1999

ANALYST: Pat Sheppard

I. COMMITTEE:

Ferraro for Senate '98

(C00332601)

Addie Guttag, Treasurer

218 Layfayette Street, 2<sup>nd</sup> Floor

New York, NY 10012

II. RELEVANT STATUTE: 2 U.S.C. 441b (a)

#### III. BACKGROUND:

The Ferraro for Senate '98 committee ("the Committee") has accepted two prohibited contributions totaling \$350,000. These contributions were loans received from Smith Barney and were secured with stocks owned by the candidate.

Schedules' A and C of the Committee's 1998 12 Day Pre-Primary Report disclose the receipt of a \$300,000 loan on August 24, 1998 reported as from the candidate (Attachment 2). No source of funds is provided.

On October 20, 1998, a Request for Additional Information ("RFAI") was sent to the Committee (Attachment 3). The RFAI asked the Committee to clarify the source of the \$300,000 loan.

On November, 12, 1998, the Committee responded by letter (Attachment 4). The treasurer stated that the \$300,000 loan reported in the 12 Day Pre-Primary Report and a \$50,000 loan reported in the October Quarterly Report were from "funds borrowed by the candidate from Smith Barney at 8 ½% interest, using personally owned stocks which were managed by Smith Barney, as collateral."

# FERRARO FOR SENATE '98 REPORTS ANALYSIS OGC REFERRAL PAGE 2

Schedules' A and C of the Committee's 1998 October Quarterly Report<sup>1</sup> disclose the receipt of a \$50,000 loan on September 8, 1998 reported as from the candidate (Attachment 5). No source of funds is provided. However, the Amended 12 Day Pre-Primary Report (referenced above) discloses that the source of funds was Smith Barney.

On May 25, 1999, an RFAI was sent to the Committee (Attachment 6). The RFAI made the Committee aware that a loan from a brokerage firm was a prohibited contribution. The RFAI asked the Committee to provide additional information on the loans or refund the prohibited amounts.

On May 26, 1999, the candidate responded to an RFAI sent on May 18, 1999, referencing the 1998 Year End Report. The RFAI stated that the two loans were overdue as of November 15, 1998 and asked that the Committee clarify their current status (Attachment #7). In the response, the candidate stated that the loans had been repaid on May 20, 1999. She stated that she had sold 16,260 shares of stock to repay the loans (Attachment 8).

Further information received from the candidate on June 11, 1999 notes that the loans were secured by stock held by Smith Barney and that the candidate was "personally responsible to the brokerage house for the full amount of the loan plus interest." (Attachment 9)

The 1999 Mid-Year Report does not disclose the payments made by the candidate to repay the loans as either in-kind contributions or as new loans owed to the candidate. Schedule C of the Report still discloses the loans as they were initially reported on the 1998 12 Day Pre-Primary and October Quarterly Reports (Attachment 10).

The Committee's 1998 October Quarterly Report (7/1 - 9/30/98) includes all of the activity initially disclosed in the 1998 12 Day Pre-Primary Report (7/1 - 8/26/98).

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FEDERAL ELECTION COMMISSION
1997-1998
CANDIDATE INDEX OF SUPPORTING DOCUMENTS - (E)

1 of 3

DATE 9/30/1999

1005 TOTAL PAGES

PAGE 1

	CANDIDATE	INDEX OF SUPPO	KIING DOCU	HEM13 - (E)			FA	GE	1
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48 HOUR CONTRIBUT						2SEP98			98SEN/019/2058
48 HOUR CONTRIBUT	ION NOTICE					4SEP98		6	98SEN/019/2794
48 HOUR CONTRIBUT	ION NOTICE					8SEP98		2	98SEN/019/2770
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JULY QUARTERLY	- AMENDMENT	-		-		1APR98 -		2	98SEN/025/4214
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JULY QUARTERLY	- AMENDMENT	697,206		652,183		1APR98 -		10	98SEN/026/3102
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PRE-PRIMARY		· · ·		•		1JUL98 -			98SEN/019/2061
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OCTOBER QUARTERLY			897,141		1,988,435	1JUL98 -	30SEP98		98SEN/022/1358
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897,141 995,681 1,988,435

ri Ai FEDERAL ELECTION COMMISSION ATTACHMENT 1
1997-1998 Page of 3
CANDIDATE INDEX OF SUPPORTING DOCUMENTS - (E)

DATE 9/30/1999

PAGE 2

RECEIPTS **DISBURSEMENTS** # OF IMAGE CANDIDATE/COMMITTEE/DOCUMENT PRIMARY GENERAL OFFICE SOUGHT/ PARTY **PRIMARY** GENERAL COVERAGE DATES PAGES LOCATION TYPE OF FILER 3. AUTHORIZED COMMITTEES FERRARO FOR U S SENATE ID #C00252080 SENATE 1997 MID-YEAR REPORT 1,552 2,386 1JAN97 -30JUN97 11 97SEN/010/2941 YEAR-END 1JUL97 -31DEC97 718 11 98SEN/004/3164 0 YEAR-END - AMENDMENT 1JUL97 -31DEC97 10 98SEN/011/0728 718 REQUEST FOR ADDITIONAL INFORMATION 1JUL97 -31DEC97 2 98FEC/291/2858 REQUEST FOR ADDITIONAL INFORMATION 2ND 1JUL97 -31DEC97 3 98FEC/307/2829 1998 MID-YEAR REPORT 908 1,064 1JAN98 -30JUN98 11 98SEN/017/3850 YEAR-END 16,830 13,103 1JUL98 -31DEC98 13 99SEN/001/1549

4. JOINT FUNDRAISING COMMITTEES AUTHORIZED BY THE CAMPAIGN

POWER AND LEADERSHIP IN THE US SENATE (PLUS)
1998 STATEMENT OF ORGANIZATION
OCTOBER QUARTERLY
PRE-GENERAL
POST-GENERAL
YEAR-END

ID #C00338582 NON-PARTY NON-QUALIFIED 16JUL98 3 98SEN/014/3579 16JUL98 -30SEP98 47 98FEC/363/4195 10CT98 -140CT98 29 98SEN/025/3246 150CT98 -23NOV98 18 98SEN/027/3538 24NOV98 -31DEC98 7 99SEN/002/0453

104 TOTAL PAGES

61 TOTAL PAGES

**61 AUTH TOT PAGES** 

4B. TRANSFERS IN FROM JOINT FUNDRAISING COMMITTEES AUTHORIZED BY THE CAMPAIGN

1998 Principal Campaign Committee

All reports have been reviewed.
Ending cash-on-hand as of 12/31/98: \$2,917
Outstanding debts owed by the committee
as of 12/31/98: \$530.499

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FEDERAL ELECTION COMMISSION
1999-2000

CANDIDATE INDEX OF SUPPORTING DOCUMENTS - (F)

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DATE 9/30/1999

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TERMINATED

4B. TRANSFERS IN FROM JOINT FUNDRAISING COMMITTEES AUTHORIZED BY THE CAMPAIGN

1998 Principal Campaign Committee

Reports have not been reviewed.
Ending cash-on-hand as of 6/30/99: \$10,829
Outstanding debts owed by the committee
as of 6/30/99: \$531,964

# Geraldine A. Ferraro

May 21, 1999

Secretary of the Senate 232 Hart Senate Office Building Washington, DC 20519

> Re: Ferraro for Senate '98 Identification Number C00332601

Dear Sir:

This is in response to the letter of May 18th regarding the Year End Report, a copy of which is enclosed.

Please be advised that on May 20<sup>th</sup> I sold 16, 260 shares of stock in order to repay Smith Barney for the money I borrowed and in turn loaned to the Ferraro for Senate '98' Committee I paid interest at the rate of 8% per year for the duration of the loan. At no time during the course of the loan agreement was the loan ever overdue. The reason I chose to pay it off on May 20<sup>th</sup> is that a fundraiser I had planned for May 19<sup>th</sup> to deal with the campaign debt had to be canceled for lack of response. Since there is no way to raise the money due and the interest I was paying was more than my return on the stock, I considered it wise to cut my losses, sell the stock, pay off the loan and move on with my life.

Sincerely,

Geraldine A Ferraro

cc: Pat Shapard
Senior Reports Analyst
Reports Analysis Division
Federal Election Commission

# Geraldine A. Ferraro

METARY OF THE SENATE 99 JUN 11 PH 1:57

H.D

June 7, 1999

Secretary of the Senate 232 Hart Senate Office Building Washington, DC 20510

> Re: Identification Number COO332601 October Quarterly Report (7/1/99-9/30/98)

#### Dear Sir/Madame:

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This is in response to a letter from Pat Sheppard, Senior Reports Analyst of the Reports Analysis Division of the Federal Election Commission, dated May 25 and addressed to the Ferraro for Senate Committee regarding the above-entitled matter.

- 1. Your letter indicates that there was a contribution to the campaign from a brokerage house. Actually, it was a loan from me to the campaign, using money I borrowed from the brokerage house secured by stock which the brokerage house held. Interest was paid at the rate of 8% per annum and I was personally responsible to the brokerage house for the full amount of the loan plus interest. When I realized that I would not be repaid the money by the Committee that I had borrowed to make the loan, I sold some stock to repay it. Please see the enclosed latter. I do not, however, consider the loan I made to the committee using those funds, repaid, and that loan will continue to be carried by the committee as such in subsequent reports until I am repaid (not likely) or the committee is closed.
- 2. If at any point the committee received monies that were in excess of the \$1,000 individual limit, \$5,000 PAC limit, the contributor was notified as soon as the excess was discovered and the check was either returned, refunded, or redesignated by the contributor as a contribution to the general election. On losing the primary, all monies that were contributed to the general election were refunded.
- 3. We have gone through Schedule B regarding disbursements and have tried to correct and clarify the descriptions so that they now meet the requirements of the regulations. The amended report is enclosed herewith.

5. Regarding the contributions made to the general election, as reported in both the instant report as well as the year end report, all except 15 were refunded within sixty days. Erroneous data entries were in most instances responsible for the delay in refunding those 15 all of which were refunded within the following three weeks.

Sincerely.

Øeraldine A. Ferraro

cc: Pat Sheppard

# ATTACHMENT 10 Page 1 of 2

SCHEDULE C

LOANS

Page 1 of 7 for LINE NUMBER 10

NAME OF COMMITTEE (In Full) Ferraro for Senate '98				
A. Full Name, Hailing Address and EIP Code of Loan Source Geraldine Ferraro 218 Lafayette New York, NY 10012-4021 Election: X Primary General Other (specific		Original Amount of Loan \$50000.00	Cumulative Payment To Date \$0.00	Balance Outstanding at Close of This Period \$50000.00
Terms: Date Inquired 09/08/98 Date Due 11		Interest Rate \$0.00	% (apr)	Secured NO
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SUBTOTAL This Period This Page (optional)	\$50000.00
TOTAL This Period (last page this line number only)	

SCHEDULE C

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C. **.**  ATTACHMENT 10
Page 2 of 2

Page 3 of 7 LINE NUMBER 10

NAME OF COMMITTEE (In Full) Ferraro for Senate '98				
A. Pull Rame, Mailing Address and EIF Code of Loan Sour Geraldine Ferraro 218 Lafayette New York, NY 10012-4021 Election: X Primary General Other (spec		Original Amount of Loan \$300000.00	Cumulative Payment To Date \$0.00	Balance Outstanding at Close of This Period \$300000.00
Terms: Date Incurred 08/24/98 Date Due 1		Interest Rate \$0.00	) \((epr)	Secured NO
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LOANS

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# SCHEDULE A

#### ITEMIZED RECEIPTS

Use separate schedule(s) for each category of the	PAGE 1	OF
Detailed Summary Page	FOR LIN	E NUMBER
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information copied from such Reports and Statements may not be s commercial purposes, other than using the name and address of an			
AME OF COMMITTEE (In Full)		·	<del></del>
'erraro for Senate '98			_
Full Name, Mailing Address and Zip Code	Name of Employer	Date (month,	Amount of Each
Geraldine Ferraro	Self	day, year)	Receipt this Period
218 Lafayette		08/24/98	\$300000.00
New York, NY 10012-4021	Occupation		
Receipt For: X Primary General	Lawyer		
Other (specify)	Aggregate Year-to-Date ->	\$350000.00	
Full Name, Mailing Address and Zip Code	Name of Employer	\$350000.00 Date (month,	Amount of Each
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# SCHEDULE C

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# LOANS

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LINE	NUMBER 10	

Full Name, Mailing Address and ZIP Code of Loan Source eraldine Ferraro  18 Lafayette		original Amount of Loan \$30000.00	Cumulative Payment To Date \$0.00	Balance Outstanding at Close of This Period \$300000.00
ew York, NY 10012-4021		\$30000.00	\$0.00	\$300000.00
Terms: Date Incurred 08/24/98 Date Due 11/	-	Interest Rate \$0.00	• (apr)	Secured NO
Full Name, Mailing Address and Zip Code	Name of	Employer		
	Occupati	· v		
	Amount Gu	sranteed Outstanding:		
<del> </del>				

SUBTOTAL This Period This Page (optional)	\$300000.00
TOTAL This Period (last page this line number only)	\$350000.00

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ATTACHMENT 3
Page 1 of 3



# FEDERAL ELECTION COMMISSION

RQ-2

WASHINGTON, D.C. 20463

Addie Guttag, Treasurer Ferraro for Senate '98 373 Park Avenue South 9th Floor New York, NY 10016

OCT 20 1998

Identification Number:

C00332601

Reference:

12 Day Pre-Primary Report (7/1/98-8/26/98)

Dear Mr. Guttag:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule A of your report discloses a contribution(s) which appears to exceed the limits set forth in the Act (copies attached). You should examine all of your contributions to check for additional excessives. The Committee's procedures for processing contributions should also be reviewed.

An individual or a political committee other than a qualified multicandidate committee may not make a contribution to a candidate for federal office in excess of \$1,000 per election. A qualified multicandidate committee and all affiliated committees may not make a contribution to a candidate for federal office in excess of \$5,000 per election. The term "contribution" includes any gift, subscription, loan, advance, or deposit of money or anything of value made by any person for the purpose of influencing any election for federal office. (2 U.S.C. §441a(a) and (f); 11 CFR §110.1(b), (e) and (k))

The Commission notes your request for the redesignation and/or reattribution of some or all of these contributions. Please be reminded that all refunds, redesignations and reattributions must be made within sixty

FERRARO FOR SENATE '98
PAGE 2

days of receipt of the contribution. To date, one or more of the attached excessive contributions have not been refunded, redesignated, or reattributed. Copies of refund checks and copies of letters reattributing or redesignating the contributions in question may be used to respond to this letter. Refunds are reported on Line 20 of the Detailed Summary Page and on a supporting Schedule B of the report covering the period in which they are made. Redesignations and reattributions are reported as memo entries on Schedule A of the report covering the period in which the authorization for the redesignation and/or reattribution is received. (11 CFR §104.8(d)(2), (3) and (4))

-Line 11(a)(i), Column A, of the Detailed Summary Page discloses \$239,312.45 in receipts. Schedule A supporting Line 11(a)(i) itemizes \$212,199.45 in receipts. It appears the following pages have been omitted from this report; Pages 13, 15, 15, 19, 31, 33, 59 and 60. Please provide the omitted pages. These figures should be the same. Please correct this discrepancy and file an amendment to your report. (11 CFR §104.3(a))

-Schedule B supporting Line 20(a) discloses a refund to K & M Manufacturing and Professional Business. However, it appears that the receipt of these contributions has not been reported by your committee. Please clarify this matter and amend your reports as necessary.

-A review of your itemized receipts indicates a discrepancy in your aggregate year-to-date totals. The reported aggregate totals on your report should include all contributions from an individual or committee given in the calendar year 1998. Please review your procedures for compliance with this requirement and amend your report(s) as necessary.

-When a committee reports receiving a loan from the candidate, it is necessary to clarify whether or not the candidate used personal funds or borrowed the money from a lending institution or some other source. If the candidate borrowed funds from a lending institution, or other source, please provide the name of the lending institution and the complete terms of the loan. Additionally, for loans from a lending institution, you must file an FEC FORM C-1 (copy attached) and a copy of the loan agreement. If the



FERRARO FOR SENATE '98'
PAGE 3

loan(s) was from personal funds, please acknowledge that fact in an amendment to this report. It is important to note that "personal funds" is strictly defined by Commission Regulations. See 11 CFR §110.10. (11 CFR §§100.7(a)(1) and 104.3(d))

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Secretary of the Senate, 232 Hart Senate Office Building, Washington, DC 20510 within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Pat Sheppard

Reports Analyst

Reports Analysis Division

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# 202632402402

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ATTACHMENT 4
Page 1 of 3

# Geraldine A. Ferraro

SECRETARY OF THE SENATE

98 NOV 12 PM 2: 33

H. D.

REDERAL E.
COMMISSION

Nov 12 11 On 166 30

November 2, 1998

Ms. Pat Sheppard Senior Report Analyst Report Analysis Division Federal Election Commission Washington, DC 20463

Re:

Ferraro For Senate '98;

FEC Identification Number: C00332601

Dear Ms. Sheppard,

We have received your letters of October 20, 1998 prompted by the Commission's preliminary review of our July Quarterly Report and our 12 Day Pre-Primary Report.

#### With reference to the July Quarterly Report (4/1/98-6/30/98):

Para. 1: When the report was originally filed, page 121 of 11(a)(i) reflected total itemized contributions of \$370,907.76. When the computer was to transfer that amount to the designated line on the Detailed Summary Page, for some unexplained reason, it was printed as \$375,291.76. Though we filed an amended Summary Page in August with reference to Column B, we did not pick up the computer error with reference to line 11(a)(i) in Column A. The discrepancy has been corrected and the Summary Page and Detailed Summary Page have been amended.

- Para 2: In reviewing the report, we see that all in-kind contributions were itemized in Schedule B except for one in the amount of \$73.44. Schedule B has been amended to reflect this in-kind contribution. The summary page has also been amended.
- Para 3: We have noted your comment regarding providing the complete names of political action committees. The Laborers Political League is the PAC of L.I.U.N.A. (Laborers International Union of North America).
- Para 4: The \$500 contribution received on June 30 was correctly reported on that date. A subsequent contribution received on July 9 should have been designated in part to the general election. Upon losing the primary election that money was returned to Mr. Williams on October 1. This will be reflected in the January 31<sup>st</sup> Year End report.

CRETARY OF THE SENATE

Additional Amendment: \$500 was reported as having been contributed by John 2632 ine of 25 Lenox Road, Summit, New Jersey. Drawn on a joint account, that contribution should have been attributed in whole to his wife, Joanne Corzine. An amendment has been filed.

#### With reference to the 12 Day Pre-Primary Report (7/1/98-8-26-98):

Para 1: Kristen Allen – On September 2, \$1,000 was redesignated to the General election. On September 21 it was returned.

John Guttag – The contribution reported for March 16 was mistakenly designated as a general election contribution on the April 15 Quarterly Report. The \$1,000 contribution made on August 16 to the general election was returned on September 20.

Jane Hartley – A request was made for redesignation as indicated on the report. None was received but \$1,000 was returned on September 20.

Abraham Hirschfeld - \$1,000 was returned on September 20. However, Mr. Hirschfeld inadvertently tore the check up. It was replaced on October 6.

Zipora Hirschfeld - \$1,000 was returned on September 20.

Christopher Williams - As more completely explained in paragraph 4 above, \$500 was returned on October 1.

- Para 2: You indicate that pages 13, 15, 19, 31, 33, 59 and 60 were omitted from your copy of this report. Since we were not clear on what pages were missing between 15 and 19, we are enclosing pages 15 through 19 as well as all of those you enumerated. You should now find that page 90 of 11(a)(i) reflects total itemized contributions of \$237,777.45. As in para 1 above, when the computer was to transfer that amount to the designated line on the Detailed Summary Page, for some unexplained reason, it was printed as \$239,312.45. Because we spotted a computer error in itemizing our refunds for line numbers 14 and 20(a) we elected to submit a handwritten Summary Sheet. Unfortunately, we did not catch the 11(a)(i) error. The discrepancy has been corrected and the Summary Page and Detailed Summary Page have been amended.
- Para 3: You indicate that schedule B discloses a refund to K & M Manufacturing and Professional Business. I assume that you are referring to refunds made to two different entities, L & M Manufacturing and Professional Business Institute, each for \$250. The contributions were reported on pages 65 and 93 in the July 15 Quarterly Report. Those pages are enclosed.
- Para 4: We have amended our Summary Page and Detailed Summary Page to accurately reflect our aggregate year to date totals.

Para 5: Three loans have been made to the campaign by the candidate. The fifty thousand dollar loan made to the campaign at the beginning of January and reported in the April 15<sup>th</sup> quarterly report was from the candidate's personal funds. Two subsequent loans were made, one for \$300,000 reported in both the 12 Day Pre-Primary Report and the October Quarterly Report, the other for \$50,000 reported in the October Quarterly Report. The source of the money for those loans was funds borrowed by the candidate from Smith Barney at 8 ½% interest, using personally owned stocks which are managed by Smith Barney, as collateral.

With reference to the October 15th Quarterly Report (7/1/98-9/30/98):

We are filing an amended report to reflect corrections based on some of the issues you raised regarding the previous two reports.

Sincerely yours,

(Ms.) Addie Guttag

Adre G

Treasurer

Ferraro for Senate '98

218 Lafayette Street

2<sup>nd</sup> Floor

New York, NY 10012

#### SCHEDULE A

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#### TIDAZED RECEIPTS

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#### FEDERAL ELECTION COMMISSION

RQ-2

WASHINGTON, D.C. 20463

Annie Guttag, Treasurer Ferraro For Senate '98 218 Lafayette Street New York, NY 10012

MAY 25 1999

Identification Number:

C00332601 '

Reference:

October Quarterly Report (7/1/98-9/30/98)

Dear Ms. Guttag:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses a contribution from a brokerage house (pertinent portion attached). A contribution from a brokerage house is prohibited by the Act, unless the brokerage house is affiliated with an acceptable bank. (11 CFR (symbol) 100.7(b)(11), 100.8(b)(12) and 103.2)

If the contribution in question was not completely or correctly reported, you should amend your original report with the corrected information. If the contribution is from a brokerage house, you should refund the full amount to the donor and notify the Commission of such action. The refund must be made within thirty days of the treasurer becoming aware of the impermissibility of the contribution. Copies of refund checks for the contribution in question may be used to respond to this letter. The refund should be reported on a Schedule B supporting Line 20(a) of the report covering the period in which the refund is made. (11 CFR (symbol) 104.8(d)(4))

-Schedule A of your report discloses a contribution(s) which appears to a exceed the limits set forth in the Act.

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AT CHMENT 6
Page 2 of 3

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## FERRARO FOR SENATE '98 PAGE 2

An individual or a political committee other than a qualified multicandidate committee may not make a contribution to a candidate for federal office in excess of \$1,000 per election. A qualified multicandidate committee and all affiliated committees may not make contributions to a candidate for federal office in excess of \$5,000 per election. (2 U.S.C. §441a(a) and (f))

The Commission notes your refund of the excessive contribution(s). The acceptance of excessive contributions is a serious problem. The Committee's procedures for processing contributions should be examined and corrected in order to avoid this problem. Although the Commission may take further legal action, your action in refunding the excessive amount(s) will be considered.

-Commission Regulations define the term "purpose" to mean a brief statement or description of why a disbursement was made. Examples are "dinner expense", "media", "salary", "polling", "travel", "party fees", "phone banks", "travel expenses", "travel expense reimbursement" and "catering costs". Unacceptable descriptions include, but are not limited to "advance", "consulting", "contract labor", "election day expense", "expenses", "other expenses", "expense reimbursement", "miscellaneous", "outside services", "get-out-the-vote" and "voter registration". (11 CFR §104.3(b)(4)) Please amend Schedule B of your report to correct the descriptions which do not meet the requirements of the Regulations.

-Schedule A of your report indicates that your committee may have failed to file one or more of the required 48 hour notices regarding "last minute" contributions received by your committee after the close of books for the 12 Day Pre-Primary Report. A principal campaign committee must notify the Commission, in writing, within 48 hours of any contribution of \$1,000 or more received between two and twenty days before an election. These contributions are then reported on the next report required to be filed by the committee. To ensure that the Commission is notified of last minute contributions of \$1,000 or more to your campaign, it is recommended that you review your procedures for checking contributions received during the aforementioned time period. Although the Commission may take legal action, any response you wish to provide concerning this matter will be considered. (11 CFR §104.5(f))

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# FERRARO FOR SENATE '98 PAGE 3

ATTACHMENT 6
Page 3 of 3

-While it is permissible for a person to make a contribution for the general election prior to the primary election, the recipient committee must employ an acceptable accounting method to distinguish between primary and general election contributions. 11 CFR §102.9(e) This general election amount should be maintained in the committee's account:

If the candidate does not participate in the general election, any contribution received for the general election must be returned to the donors, redesignated or reattributed in accordance with 11 CFR §§110.1(b)(5), 110.2(b)(5) or 110.1(k)(3), as appropriate. The use of general election contributions to pay primary debts and obligations is prohibited under the Act as such use could result in individuals making contributions with respect to the primary election in excess of the \$1,000 per election limit. Any subsequent report(s) filed with the Commission should disclose the refund, redesignation or reattribution of any general election contribution. Refunds, redesignations, or reattributions must be done within sixty days after the September 15, 1998 Primary Election.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Secretary of the Senate, 232 Hart Senate Office Building, Washington, DC 20510 within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Pat Sheppard

Senior Reports Analyst

Reports Analysis Division

404



# FEDERAL ELECTION COMMISSION

RQ-2

WASHINGTON, D.C. 20463

Annie Guttag, Treasurer Ferraro For Senate '98 218 Lafayette Street New York, NY 10012

Identification Number:

C00332601

MAY 1 8 1999

Reference:

Year End Report (10/1/98-12/31/98)

Dear Ms. Guttag:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report includes loans with due dates of 11/15/98. Please clarify the current status of these loans and disclose the current terms and conditions if the loans were renegotiated. Note that an overdue bank loan may be considered a prohibited contribution by the bank or lending institution. (11 CFR §100.7(b)(11))

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Secretary of the Senate, 232 Hart Senate Office Building, Washington, DC 20510 within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Pat Sheppard

Senior Reports Analyst

Reports Analysis Division

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